

Colne Parish Council

Parish Councillor Required

We Have Two Vacancies to Fill

COMPETENCY	ESSENTIAL	DESIRABLE
Relevant Knowledge, Education, Professional Qualifications and Training	<ul style="list-style-type: none"> • Sound knowledge and understanding of local affairs and the local community. • Other requirements to be specified (this may or may not be applicable). 	<ul style="list-style-type: none"> • A levels/Degree level and or • Vocation or professional qualification (e.g. accountant, teacher, policeman) may be specified.
Experience, Skills, Knowledge and Ability	<ul style="list-style-type: none"> • Solid interest in local matters. • Ability and willingness to represent the Council and their community. • Good interpersonal skills. • Ability to communicate succinctly and clearly both orally and in writing. • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff. • Good reading and analytic skills. • Ability and willingness to work with the council's partners (e.g. voluntary groups, other parish councils, principal authority, charities). • Ability and willingness to undertake relevant training. • Ability to work under pressure. 	<ul style="list-style-type: none"> • Experience of working or being a member in a local authority or other public body. • Experience of working with voluntary and or local community/interest groups. • Basic knowledge of legal issues relating to town and parish councils or local authorities. • Good standard of computer literacy. • Experience of delivering presentations. • Experience of working with the media. • Experience in financial control/budgeting. • HR experience.
Circumstances	<ul style="list-style-type: none"> • Ability and willingness to attend meetings of the council (or the meetings of other local authorities and local bodies) in the evening and at weekends. • Flexible and committed to the Council. • Enthusiastic. 	

Please note this is a non-remunerated position.

Apply in writing by the **22nd May 2022** to:

Mrs K. Parsons (Clerk)
Virginia House, High Street, Colne.
Email: colnepc@hotmail.co.uk